

RESOLUTION 20 - 29

BONNER COUNTY COMMISSIONERS

TEMPORARY REDUCTION IN STAFF AND OPERATIONS
2019 NOVEL CORONAVIRUS (COVID-19)
BONNER COUNTY, IDAHO

WHEREAS, Idaho Code 46-1011 - LOCAL DISASTER EMERGENCIES states as follows:

WHEREAS, worldwide detection of the 2019 novel coronavirus (COVID-19), including in the United States of America, has progressed to a pandemic declared by the World Health Organization on March 11, 2020; and

WHEREAS, on March 13, 2020, Brad Little, Governor of the State of Idaho, by Proclamation found, proclaimed, and declared the existence of a state of emergency as a result of the occurrence and imminent threat to public health and safety arising from the effects of COVID-19; and

WHEREAS, On March 17, 2020 Bonner County Commissioner's signed a Resolution #2020-28 declaring a local disaster emergency in Bonner county; and

WHEREAS, Panhandle Health District No. 1, a special district serving on behalf of its participant counties, is acting in partnership with Bonner County, local public and private medical care providers, and local responder organizations to plan for, implement, and mitigate the impact of said COVID-19 pandemic; and

WHEREAS, the imminent threat of public health emergency is expected to affect Bonner County's ability to protect, its employees despite its best efforts; and

WHEREAS, the Bonner County Commissioners, acting in the best interest of the employees of Bonner County, has decided to implement a temporary reduction in staff and operations. Operations and staffing per department:

Assessor: Will be closed to the public, staff will be available via phone Monday – Thursday to answer questions. A drop box will be placed outside the Assessor's Office for documents that are timely.

County Clerk: Courts will operate per the Supreme Court guidelines

Recorder's Office: Office hours are Monday- Friday 1:00-4:30, appointments only, ERecording available, Office staff available via phone

Coroner: Normal Operations

Prosecutor: Reduced Staffing, Operations as dictated by Courts, available via telephone

Sheriff: Operations as dictated by Sheriff Wheeler, 911 normal, Driver's License Closed temporarily (Extension in place)

Treasurer: Office Closed, reduced staff, available via phone, payments can be made via internet

Airports: Normal Operations

Assistance: Staff in office for informational purposes, forms available in foyer, available via phone

Commissioners: Meetings suspended March 23 – April 5, Limited Office Hours, Available by Telephone

Department Motor Vehicles: Closed, Services Available Online, Staff Available via Telephone, extension in place

Solid Waste: Operations as Normal, sites to remain open, Solid Waste Office available by phone

Emergency Management: Staff available via telephone

EMS: Operations as Normal

Extension Office: Minimal staff, no meetings, office remains open, but public is encouraged to call, available via phone, 208-263-8511

Facilities: Working from home and on an on-call basis

Fair: Fair Office is closed, Staff can be reached via telephone

GIS: Office will be closed, minimal staffing, available via phone, field work will continue

Human Resources: Office closed to public, online resources available, available via phone

Justice Services (Juvenile): Operations mostly as normal, visits minimized, please contact via phone, home contacts suspended

Public Defender: Reduced Staffing, Operations as dictated by Courts, available via telephone

Planning: Office staff available via phone, on-line resources available, drop box in hallway

Procurement & Construction: Manager available by phone

Recreation: Office staff available via phone, outside projects to continue on a safe basis

Risk Management: Manager available via telephone

Road & Bridge: Crews cut in half, foreman and mechanics on staff, office staff available via phone

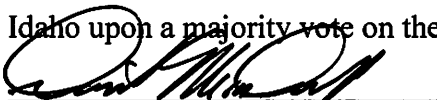
Technology: Operations Normal

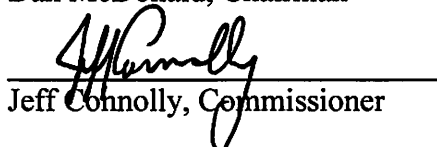
Weeds: Operations Normal

Veterans Services: Phone appointments only, 208-255-5291 x 1

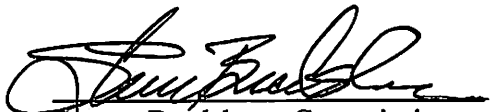
WHEREAS, This Resolution is subject to amendment after two weeks, beginning March 23, 2020 based on recommendations from Panhandle Health District and the Centers for Disease Control.

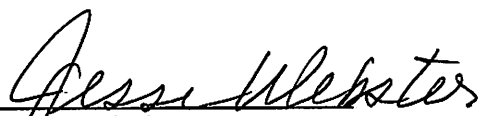
ADOPTED as a Resolution of the Board of County Commissioners of Bonner County, Idaho upon a majority vote on the 20th day of March, 2020.

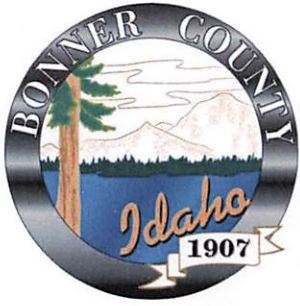

Dan McDonald, Chairman


Jeff Connolly, Commissioner

ATTEST: Michael W. Rosedale


Steven Bradshaw, Commissioner

By 
Deputy Clerk



Bonner County Commissioners

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March 20, 2020

Memorandum

BOCC
Item #1

To: Bonner County Employees

Re: Reduction in Staff and Operations – COVID-19

Description: Bonner County Commissioners, acting in the best interest of the employees of Bonner County, has decided to implement a temporary reduction in staff and operations.

A suggested motion would be: **Mr. Chairman based on the information before us I move to approve Resolution 2020-29 implementing a reduction in staffing and operations in Bonner County due to Coronavirus/COVID-19.**

Recommendation Acceptance: ☒ yes ☐ no


Commissioner Dan McDonald, Chairman

Date:

3/20/20